

Extensions

In some cases student may not complete the required assessment/s before the end of a course. These students should be given an IEP (*individual education plan*) and be placed on extension for a defined period of time.

Extension information is important as it enable our administrators enter the data more accurately into take2.

To create and extension for a student:

1. Click the grey space where their grade should appear in the Grades tab of a course.
2. Click '**Extension...**' in the create box to the right.
3. Complete the extension details by ticking '**Grade Override**' and entering a date and reason.

NZ2638-WG New Zealand Diploma in Digital Media and Design (Web and Graphic Design)

L5 (Bun) : [WG04 Interface Design \(1804-YB-WN-WGD-A\)](#) ⓘ ☆ ...

Overview	Students	HCount	Assessment	Grades	Approval	Attendance	🗨	🔧	Specials
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Students		Course Assessments	Final	
ID	Name	Summative Assessment 100.0%	Mark 100.0%	Grade
932400718	Krystal Lisa-Marie BARKER-ANDERSON ⓘ			
932400842	John Harrison BIRSS ⓘ			
932400676	Hayley Megan CLARKE	0.0%	0.00%	N
932400630	Sophie Marie CRILLY	0.0%	0.00%	N
932400853	Taryn DAWIDOWSKI	0.0%	0.00%	N
932400715	Laura Annalese DUDSON	0.0%	0.00%	N
932400794	Minh Phuong HA	0.0%	0.00%	N
932400706	Aidan Ross KEATING			
932400767	Benjamin KEMP ⓘ			
845869136	Todd Scott MARTIN	100.0%	100.00%	C
932400631	Henry John MCCOOK-WEIR	0.0%	0.00%	N
932400645	Zoe Anne Radcliffe MCLEAN	100.0%	100.00%	C
932400712	Keith Naison MUDAWARIMA ⓘ	0.0%	0.00%	N
932400781	Helena Chyanne PARSONAGE	0.0%	0.00%	N
932400673	Logan James PAYNE	0.0%	0.00%	N
932400707	Roy Aaron THOMAS	100.0%	100.00%	C
16 Students (4 withdrawn)				

Create...

- > Aegrotat / Impaired Performance...
- > Dishonest Practice...
- > Cross Credit - Unit Standards...
- > Deadline not met...
- > Extension...
- > Force Fail Course...
- > Oral...
- > Recognition of Prior Learning...
- > Redo #1...
- > Redo #2...

NZ2638-WG New Zealand Diploma in Digital Media and Design (Web and Graphic Design) L5 (Bun) : **WG04 Interface Design (1804-YB-WN-WGD-A)** ⓘ ☆ ...

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[Overview](#) > **Student's Assessment Result**

Student:	Aidan KEATING
Course:	WG04 Interface Design (1804-YB-WN-WGD-A)
Assessment:	Summative Assessment

Extension Details

Grade Override (override grade with 'Ext')

Extended until: 

Reason

[Cancel](#)
[Create](#)

Revision #3

Created 15 April 2019 22:11:29 by Chester Whitwell

Updated 16 April 2019 00:54:13 by Chester Whitwell